



**2022 REGULATIONS**

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**ORGANIZERS**

**CONFEDERATION OF NORTH, CENTRAL AMERICA AND CARIBBEAN ASSOCIATION FOOTBALL  
(Concacaf)**

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## **GENERAL PROVISIONS**

### **1. NAME OF COMPETITION**

- 1.1 The official name of the tournament is the Flow Concacaf Caribbean Club Championship (hereinafter: the Competition). Concacaf, at its sole discretion, can change the official name of the competition and include a title or presenting sponsor in the official name and the official marks. The Competition is played every year.
- 1.2 The Competition is an official event of The Confederation of North, Central America and Caribbean Association Football (Concacaf).
- 1.3 The Competition consists of one round beginning with a group stage and finalizing with knockout stage.
- 1.4 Concacaf's Member Associations (hereinafter: Associations) belonging to the Caribbean geographical zone, whose leagues are considered professional or semi-professional, may enter two clubs each based on the criteria as established between Concacaf and each Association.
- 1.5 Concacaf is the sole owner of the Competition and of all rights emanating from the Competition and has the exclusive right to organize, control and manage this competition. These rights include, among others, every kind of financial rights, audiovisual and radio recording, reproduction and broadcasting rights, multimedia rights, marketing, sponsorship and promotional rights and incorporeal rights such as emblems and rights arising under copyright law. Any rights relating to the Competition that these Regulations do not specifically grant to a participating club or Member Association will belong to Concacaf.
- 1.6 This competition serves as the qualifying event for the Scotiabank Concacaf League and the Scotiabank Concacaf Champions League tournaments.
- 1.7 The Competition's Regulations (hereinafter: Regulations) govern the rights, duties and responsibilities of all taking part in the Competition. The Regulations, Concacaf Statutes and all other Concacaf rules, regulations, circulars, directives and decisions in force will apply and are binding for all participating associations, officials, players and their respective clubs and for all persons involved in the preparation, organization and hosting of the Competition.

### **2. Schedule**

- Group Stage May 13- 17
- Semifinals: May 19
- Final & 3<sup>rd</sup> place match: May 22
- 4<sup>th</sup> place match: May 25

### 3. Concacaf

3.1 The responsibilities of Concacaf, among other matters, include but are not limited to:

- 3.1.1 Organizing the Competition
- 3.1.2 Supervising general preparations, deciding on the competition format draws and the forming the pairings
- 3.1.3 Determining the match schedule and kick-off times for The Competition;
- 3.1.4 Setting the dates and approving the venues of the matches during The Competition
- 3.1.5 Appointing Venue Coordinators, Match Coordinators, Match Commissioners, Technical Study Group, Referees, Referee Assessors, Disciplinary Committee Members and any other delegates (hereinafter: Match Officials) for The Competition;
- 3.1.6 Daily per-diem and international traveling expenses for the Concacaf Match Officials;
- 3.1.7 Approving the choice of the WADA-accredited laboratory that will carry out the doping analyses;
- 3.1.8 Deciding which matches will be subject to doping tests;
- 3.1.9 Informing the Disciplinary Committee of any breach of any applicable regulations for appropriate action;
- 3.1.10 Replacing clubs that have withdrawn from the Competition and on what basis such a replacement mat occurs;
- 3.1.11 Settling cases of force majeure;
- 3.1.12 Selecting the official match ball and the stipulated technical material;
- 3.1.13 Organizing and coordinating the post-match ceremony immediately following the 2<sup>nd</sup> leg match of the Final Round;
- 3.1.14 Dealing with any other aspect of The Competition that is not the responsibility of any other body under the terms of these Regulations.

- 3.2 The decisions taken by Concacaf are final and binding and not subject to appeal.
- 3.3 Concacaf may modify these Regulations, from time to time, in order to comply with the laws of a specific jurisdiction, when applicable. All parties' responsibilities, rights and obligations hereunder shall be subject to the compliance of local laws, regulations, ordinances, and other rules issued by competent authorities from the applicable jurisdictions.

#### **4. PARTICIPATING CLUBS**

- 4.1 Each Participating Club shall be responsible throughout The Competition for:
- 4.1.1 The conduct of all players, coaches, managers, officials, media officers, representatives and guests of its delegation (hereinafter: Team Delegation Members), and of any person carrying out duties on its behalf throughout The Competition;
  - 4.1.2 Ensuring the provision of adequate insurance to cover its Team Delegation Members and any other persons carrying out duties on its behalf against all risks, including but not limited to health, injury, accident, disease and travel in consideration of the relevant rules or regulations;
  - 4.1.3 Providing Concacaf with all the information and/or documentation requested within the stipulated deadlines. Member Associations that fail to provide Concacaf with all requested information and/or documentation within the stipulated deadlines shall be imposed a fine of three thousand dollars (USD 3000), except in unforeseen circumstances and cases of force majeure as determined by the Concacaf General Secretariat. The fine shall be increased by 50% for each time the offence is repeated
  - 4.1.4 Applying for visas within the required time as stated by the diplomatic missions of the countries to be visited, when necessary;
  - 4.1.5 Attending press conferences and other official media activities organized by Concacaf and in accordance with its instructions;
  - 4.1.6 Attending the mandatory Match Coordination Meeting, at the predesignated time and location;
  - 4.1.7 Allowing Concacaf to use their marks for the promotion of the Competition, and allow the event sponsors to use the marks in a collective form only, for the sole purpose of promoting the Competition as per the Competition Commercial Regulation;
  - 4.1.8 Collaborating and supporting Concacaf with the promotions and activations of tournament sponsors as per the Competition Commercial Regulations

- 4.2 Each LOC/Host Club shall be responsible throughout The Competition for:
- 4.2.1 Providing a stadium that meets the criteria established by Concacaf;
  - 4.2.2 Ensuring that the stadium is made completely available beginning on Match Day -3 and through the last day of matches for sole use by Concacaf Staff and officials, to conduct walk-throughs, to install signage and to conduct any other activity reasonably requested. No other activities, unrelated to this competition, may be held during this time;
  - 4.2.3 Providing access to a training field that is similar in size and surface type for use on non-match days and MD-1 if the stadium is unavailable due to weather issues;
  - 4.2.4 Providing for the local transportation of the designated Concacaf Delegates and Match Officials upon arrival until departure for all official functions;
  - 4.2.5 Providing for the local hotel rooms (including breakfast and internet) for the designated Match Officials;
  - 4.2.6 Reserving and providing the necessary rooms and/or equipment for the Team Arrival Meeting (TAM) and Match Coordination Meeting (MCM);
  - 4.2.7 Providing all local information as may be reasonably requested by their visiting opponent in accordance with the schedule determined by Concacaf;
  - 4.2.8 Provide hotels to the visiting team;
  - 4.2.9 Providing all water and isotonic beverages as detailed by Concacaf;
  - 4.2.10 Obtaining insurance for the training fields;
  - 4.2.11 Ensuring that the match field is available for the team’s official training session;
  - 4.2.12 Ensuring that the police escort (unless otherwise agreed is not necessary by both teams) is arranged and on time for all official movements;
  - 4.2.13 Providing a team liaison who will be responsible for and available to the visiting team throughout their stay and must:
    - 4.2.13.1 Speak the language of the team;
    - 4.2.13.2 Meet the team upon arrival at the airport and accompany them to training and the match;
    - 4.2.13.3 Assist the team with special requests such as arranging special menus;



- 4.2.13.4 Arranging the transportation to and from the match coordination meeting for the team's delegation;
- 4.2.13.5 Make certain that the team locker room is cleaned and ready with the required provisions;
- 4.2.13.6 Confirm the seating arrangements for the visiting team VIPs as outlined;
- 4.2.13.7 Any reasonable requests for the locker room on match day by the visiting club or Concacaf.
- 4.2.14 Providing the match tickets as explained in the Commercial Regulations, by no later than Match Day -1;
- 4.2.15 Guaranteeing law and order as well as safety in the stadium in collaboration with the relevant authorities;
- 4.2.16 Providing a segregated safe section for the visiting club's supporters;
- 4.2.17 Undertaking and arranging adequate liability insurance coverage with respect to the stadium in which the match is to be held, and adding Concacaf and the Competition's marketing parts as an "Additional Insured" party in the policy and providing Concacaf with a copy of such policy prior to the club's first match in the competition;
- 4.2.18 Providing an office at the stadium with a dedicated with a dedicated wireless internet connection for the Match Officials;
- 4.2.19 Providing for a minimum of ten ball kids for each match who are 14 years of age or older;
- 4.2.20 If the case of hosting the final match of the Competition, assisting and cooperating with Concacaf to coordinate the arrangements for the post-match awards presentation on the field immediately following the match;
- 4.2.21 Covering all costs associated with section 3.2.
- 4.3 Each Visiting Club shall be responsible throughout the Competition for:
  - 4.3.1 Arriving to the host city no later than 48 hours prior to kick-off to conduct the uniform and player checks as well as fulfill their media obligations.
  - 4.3.2 Providing for their own international and local travel and transport and any costs incurred in obtaining visas;

- 4.3.3 Paying any airport taxes, laundry costs and tips as a customary;
  - 4.3.4 Having a cell phone during away matches that has the capacity to make and receive phone calls while abroad;
  - 4.3.5 Making any reasonable request for guidance, information and assistance from the home club in good time;
  - 4.3.6 Advising the LOC of the approximate number of supporters who will be attending and if they are aware of any problematic supporters who might attend or might try to access the stadium;
  - 4.3.7 Traveling with a minimum of 18 players from the approved 30-Player Roster for any match;
  - 4.3.8 Covering all costs associated with section 3.3 unless otherwise agreed by the host club.
- 4.4 Clubs and their players and officials participating in the Competition shall agree to fully respect and comply with:
- 4.4.1 The Laws of the Game and the principles of Fair Play;
  - 4.4.2 The Concacaf Statues and all Concacaf regulations, rules, codes, protocols, circulars, directive, guidelines and decisions (including these Regulations);
  - 4.4.3 All decisions and directives of the Concacaf Council;
  - 4.4.4 The FIFA Disciplinary Code of Ethics and the Concacaf Code of Conduct;
  - 4.4.5 The FIFA Doping Control Regulations;
  - 4.4.6 All Concacaf protocols during matches and fully cooperate in their enforcement (e.g. Concacaf protocol for racist incidents during matches);
  - 4.4.7 All Concacaf anti-match manipulation and anti-racism stipulations;
  - 4.4.8 All Concacaf marketing and media requirements, as stipulated in the Media and Marketing Regulations;
  - 4.4.9 All kit and equipment requirements as per section 15 of these regulations;
  - 4.4.10 Providing to Concacaf prior to the start of the competition, statistics, players photographs, stadium information, to include aerial photographs, and any additional information as requested to assist in the promotion of the

competition;

4.4.11 Responsible for fielding only eligible players. Failure to do so will lead to the consequences stipulated in the applicable regulations.

4.5 Clubs shall take all necessary actions for their players and officials to be bound by and comply with all the aforementioned statutes, regulations, rules, codes, protocols, circulars, directives, decisions, stipulations and requirements.

4.6 Refrain from any illegal, immoral or unethical behavior that damages, or could damage the integrity and reputation of football and must cooperate fully with Concacaf at all time in efforts to prevent, investigate and sanction such behavior.

4.7 All clubs who have entered the Competition shall not refer (directly or indirectly) to its team as an inferior team publicly or in the print and/or electronic media.

**5. ENTRIES FOR THE COMPETITION**

5.1 The specific entry criteria for each Association or regional qualifying competition will be agreed upon between Concacaf and each Association in question.

5.1.1 Dominican Republic qualification criteria:

5.1.1.1 The 2021 Local League Champion.

5.1.1.2 The 2021 Local League Runner-Up.

5.1.2 Haiti qualification criteria:

5.1.2.1 The Champion of the opening season of 2020/2021

5.1.2.2 The Runner-Up of the 2020/2021 opening season and also the club with most points accumulated in the 2020/2021 opening and closing seasons.

5.1.3 Jamaica qualification criteria:

5.1.3.1 The 2021 Local League Champion.

5.1.3.2 The 2021 Local League Runner-Up.

5.2 As a matter of principle, clubs will earn the right to be entered by their Association into the competition through: Fair play and sporting merit;

5.2.1 Compliance with their Association’s Regional Club Licensing requirements;

5.2.2 Financial good standing with their Association and Concacaf.

- 5.2.3 In the event of a disagreement establishing the entry criteria, Concacaf will determine and apply the entry criteria at its sole discretion.
- 5.2.4 Qualified clubs must submit:
- 5.2.4.1 The signed participation agreement (sent via their Association) by the date specified by Concacaf, at which point they will be officially registered for the Competition.
  - 5.2.4.2 All other documents required by the dates specified as per Concacaf.
- 5.2.5 Upon entering the Competition each club agrees:
- 5.2.5.1 To play in the Competition until their elimination;
  - 5.2.5.2 To ensure that their league schedule does not conflict with the competitions dates and times as determined and approved by the Confederation;
  - 5.2.5.3 To field their strongest team throughout the competition;
  - 5.2.5.4 To ensure that its home venue meets the criteria established in section 12 and 14 of these Regulations;
  - 5.2.5.5 To play all scheduled matches on dates and times as determined by Concacaf and set forth in accordance with these Regulations;
  - 5.2.5.6 To provide Concacaf with any requirements defined in these Regulations;
  - 5.2.5.7 To take all necessary actions for its players, officials and staff to be bound by and comply with all applicable laws, regulations, rules, codes, protocols, directives and decisions, including but not limited to, all disciplinary and appeals rules and procedures, all anti-doping requirements, all anti-match manipulation and anti-racism stipulations and all marketing and media requirements;
  - 5.2.5.8 To refrain from any illegal, immoral or unethical behavior that damages, or could damage, the integrity and reputation of football and must cooperate fully with Concacaf always, in its efforts to prevent, investigate and sanction such behavior;
  - 5.2.5.9 That the club itself as well as its players, officials and staff recognize the jurisdiction of the Court of Arbitration for Sport (CAS), as defined by the Concacaf and FIFA Statutes.

5.2.6 The Competition's Champion:

- 5.2.6.1 Does not gain automatic entry to the next edition of the Competition.

**6. LAWS OF THE GAME**

- 6.1 All matches shall be played in accordance with the Laws of the Game in force at the time of the Competition and as laid down by the International Football Association Board. In the case of any discrepancy in the interpretation of the Laws of the Game, the English version shall be authoritative.
- 6.2 Each match shall last 90 minutes, comprising of two periods of 45 minutes, with a half-time interval of 15 minutes.

**COMPETITION**

**7. WITHDRAWAL, UNPLAYED MATCHES AND ABANDONED MATCHES**

- 7.1 If an Association does not properly enter an eligible club or clubs into the Competition, or such clubs are unable to meet the criteria established in these Regulations (considered "non-entry"), then Concacaf will decide, at its sole discretion, the course of action in relation to the vacant space(s) in the Competition. The same will also apply in cases where an Association and/or a club are not in good standing with Concacaf or a club is not in good standing with its Association. This decision may include:
- 7.1.1 Providing for an alternate club(s) from the Association(s) in question;
- 7.1.2 Providing for an alternate club from a different Association(s);
- 7.1.3 In the case of the Caribbean Club Championship the next eligible club;
- 7.1.4 Leaving a space vacant and granting a "bye" to their opponent(s).
- 7.2 Once having entered the Competition, participating clubs must meet all obligations including participating in all matches. Failure to participate in any match may be considered by Concacaf, at its sole discretion, as a withdrawal from the event. A withdrawal may have a serious impact on the integrity of the event and as such, the penalties as specified below will apply, except in cases of force majeure or unforeseen circumstances deemed acceptable by Concacaf.
- 7.3 The following fines will apply in the case of withdrawal of a club:

- 7.3.1 After signing the Participation Agreement up to one week prior to the draw: A fine of USD 7,500.
- 7.3.2 From one week prior to the draw up to the first match in the competition: A fine of USD 10,000.
- 7.3.3 Anytime during the Competition: USD 15,000 will apply.
- 7.4 Failure to play or complete any specific match does not release a team from its obligation to play in other matches as scheduled in the Competition. All cases will be subject to review by the Concacaf Disciplinary Committee for possible sanctions and/or fines.
- 7.5 Except in cases of force majeure or unforeseen circumstances as deemed acceptable by Concacaf, a club that withdraws at any stage of the Competition:
  - 7.5.1 May be ordered to reimburse the respective Local Organizing Committee (LOC) and/or Concacaf of any expenses that they have already incurred as a result of its proposed involvement or non-involvement in the Competition;
  - 7.5.2 May be required to pay compensation for any damages or losses arising from its withdrawal;
  - 7.5.3 Will be disqualified from taking part in the next two editions of the Competition;
  - 7.5.4 Will be referred to the Concacaf Disciplinary Committee (hereinafter: Disciplinary Committee) for additional sanctions.
- 7.6 The Association of any penalized club will be responsible for ensuring that specified sanctions are carried out and complied with.
- 7.7 No appeal can be lodged against these decisions.
- 7.8 If a match cannot commence on-time or is stopped by the Referee before the end of normal time due to force majeure or any other incidents such as, but not limited to, the field is not fit for play, weather conditions, floodlight failure, etc. the following procedures must be followed:
  - 7.8.1 The match must first be delayed for a minimum of 30 minutes, unless the Referee decides that the match can commence earlier, before a decision to reschedule the match is taken;
  - 7.8.2 At the discretion of the Referee, another delay of a maximum of 30 minutes will be allowed if in his opinion this extra period of delay will allow the match to commence;

- 7.8.3 Otherwise, at the end of this second 30-minute period, the Referee must declare the match to have been cancelled;
  - 7.8.4 In the case of a cancelled match, Concacaf will decide within two hours of the Referee's decision to cancel the match, whether the match can be rescheduled (taking sporting and organizational considerations into account), or whether any other action and decision is needed to continue with the Competition. Any disciplinary sanctions resulting from the cancelled match will remain in force.
  - 7.8.5 If the match is stopped and cannot resume for the reasons stated above, then it will be considered abandoned. Play will resume the following day at the point where it was stopped and played to completion, thus avoiding considerable extra expense for the LOC/host club. If it is still impossible to complete the match the next day for the same reasons, Concacaf will determine how and when the match will be completed. The expenses thus incurred by the LOC/host club will be divided equally between the two clubs.
- 7.9 The following principles will apply to the recommencement of the match:
- 7.9.1 The match will recommence with the same players on the field and substitutes available as when the match was initially abandoned;
  - 7.9.2 No additional substitutes may be added to the list of players on the Start List;
  - 7.9.3 The teams can make only the number of substitutions to which they were still entitled when the match was abandoned;
  - 7.9.4 Players sent off during the abandoned match cannot be replaced;
  - 7.9.5 Any sanctions imposed before the match was abandoned remain valid for the remainder of the match;
  - 7.9.6 The kick-off time, date (foreseen for the following day) and location will be decided by Concacaf in consultation with the participating clubs;
  - 7.9.7 Any matters requiring further decision will be treated by Concacaf.

## **8. REPLACEMENTS**

- 8.1 If any Club withdraws or is excluded from The Competition, the Concacaf Council shall decide whether or not to replace the Club in question with another Club.

## **9. ELIGIBILITY OF PLAYERS**

- 9.1 A player who is elected to represent his club in the Competition, must comply with all Concacaf statutory requirements for eligibility of players.
- 9.2 Protests regarding the eligibility of players shall be decided by the Concacaf Disciplinary Committee in accordance with the FIFA Disciplinary Code and upon its entry into force, the Concacaf Disciplinary Code.
- 9.3 The club shall be responsible for fielding only eligible players. Failure to do so shall lead to the consequences stipulated in the FIFA Disciplinary Code and upon its entry into force the Concacaf Disciplinary Code.
- 9.4 If Concacaf believes a player's eligibility is in question, Concacaf reserves the right to consider the said player ineligible to participate in any stage of The Competition until the player's eligibility status is confirmed by Concacaf in accordance with the applicable regulations.
- 9.5 Any team found to have fielded an ineligible player will forfeit the match. If the result of the match was a victory for the club fielding the ineligible player, three points will be awarded to the opposing club on the basis of a 3-0 score, or higher depending on the result of the match. This incident will be submitted to the Disciplinary Committee for further review.

## **10. PLAYERS' LISTS**

- 10.1 Competition Roster
  - 10.1.1 Clubs must provide their 30-player roster to Concacaf no later than 14 days prior to start of the competition or as stated in Circulars. This list is binding and must contain the names of no less than 18 players and no more than 30.
  - 10.1.2 If the competition roster does not include the maximum 30 players, then additional players may be added provided the maximum of 30 players is not exceeded.
  - 10.1.3 Clubs must provide their 20-player final match roster (but a minimum of 18), selected from their approved 30-player competition roster, to Concacaf by the date specified on The Competition's Administrative Requirements Circular.
  - 10.1.4 A player already registered by a club cannot be deleted from the roster regardless of the reason.
  - 10.1.5 Clubs must register at least three goalkeepers on their 30-player roster of which a minimum of two must be listed on the 20-player roster.
  - 10.1.6 If both registered goalkeepers suffer long-term injuries or illness, then the club may replace the goalkeeper in question with a goalkeeper at any



time during the competition from the 30-player roster. An injury or illness is considered long-term if it incapacitates the goalie for longer than 30 days. A medical report must be submitted to Concacaf detailing the extent of the injury to the goalkeeper before a replacement player, from the 30-player roster, will be permitted as a replacement.

- 10.1.7 All rosters must be approved by club's Federation prior to being sent to Concacaf.
- 10.2 Once a player has had active time on the field for a club in the competition, that player may not be registered for any other club during the same edition of the Competition.
- 10.3 All players must be registered with the club and the appropriate Federation and eligible to play in any league match for the current playing season per the FIFA transfer deadlines in each country.
- 10.4 All participating players must have a legal and valid government issued identification containing a photograph and giving full particulars on the date of birth (day, month and year).

## **11. START LISTS AND SUBSTITUTES ON THE BENCH**

- 11.1 A player that is inscribed on a team's roster as per section 9.1 and plays in an official match cannot be registered for a club in the same edition of the competition in which they are participating.
- 11.2 Upon arrival at the venue and no later than 90 minutes prior to any match, a representative from each team must submit their start list, selected from within the previously submitted 20-Player Roster, to the Venue Coordinator or other authorized Concacaf official, and should also have the aforementioned identification documentation for verification if needed. Any player without the relevant documentation may be deemed ineligible to play.
- 11.3 If a starting player sustains a serious injury or is so ill that he cannot longer be expected to play, he may be replaced prior to pregame protocol without penalty by an eligible substitute but must be listed as injured on the Start List and will be ineligible to play the match.
- 11.4 A maximum of seven (7) substitute players and nine (9) club officials are permitted on the substitute bench. The club officials must have their names and functions indicated on the official form provided by Concacaf prior to the match. Note: a suspended player or official are not permitted to sit on the substitute's bench.

## **12. FORMAT AND STRUCTURE OF THE COMPETITION**

- 12.1 The Competition will begin with a two (2) group group stage composed of three (3) teams per group; At the conclusion of said group stage, the top two (2) teams from

each group will advance to the Semifinals. The Format for Competition is as follows:

- 12.1.1 Teams will play in a round robin format playing against each opponent once.
- 12.1.2 Teams will be awarded three (3) points for a win, one (1) point for a draw and zero (0) points for a defeat (league format)
- 12.1.3 Teams will be ranked within the group according to the following criteria:
  - 12.1.3.1 Greatest number of points obtained in all group matches;
  - 12.1.3.2 Goal difference in all group matches;
  - 12.1.3.3 Greatest number of goals scored in all group matches
- 12.1.4 If two (2) or more teams are equal on the basis of the above three criteria, their ranking shall be determined as follows:
  - 12.1.4.1 Greater number of points scored in matches between the tied teams;
  - 12.1.4.2 Greater goal difference in matches among the tie teams (if more than two teams finish equal on points);
  - 12.1.4.3 Greater number of goals scored in matches among the tied teams (if more than two teams finish equal on points);
  - 12.1.4.4 The lowest number of points based on the number of yellow and red cards in all matches is considered according to the following additions:
    - 12.1.4.5 First yellow card: +1 point
    - 12.1.4.6 Second yellow card / indirect red card: +3 points
    - 12.1.4.7 Direct red card: +4 points
    - 12.1.4.8 Yellow card and direct red card: +5 points
    - 12.1.4.9 Drawing of the lots
- 12.2 The Semifinals and onward will be played as follows:
  - 12.2.1 Group A winner will play Group B Runner-up in the SF 1
  - 12.2.2 Group B winner will play Group A Runner-up in the SF 2
  - 12.2.3 The winner of SF1 will play the winner of SF2 in the Final
  - 12.2.4 The loser of SF1 will play the loser of SF2 for the 3<sup>rd</sup> place medal
  - 12.2.5 The champion will then advance to the Scotiabank Concacaf Champions League.

12.2.6 The second, third and fourth place teams will advance to the Scotiabank Concacaf League.

12.2.7 Concacaf League play-in match (if required)

12.2.7.1 If the champion from the Concacaf Caribbean Club Shield complies with the regional requirements as per their associations' regional club licensing requirements, in addition to the minimum requirements needed for the Scotiabank Concacaf League, as stated in the competition's regulations, then they will play a single match against the 4th place team of the Flow Concacaf Caribbean Club Championship.

12.2.7.2 The winner will occupy the final Caribbean position for the Scotiabank Concacaf League.

12.2.7.3 If the Caribbean Club Shield's champion is unable to comply with the aforementioned requirements, then the Concacaf League play-in match will not take place.

12.2.8 Tie Breaker Procedures for Semifinals & 3<sup>rd</sup> place match:

12.2.8.1 If the two teams are tied at the end of regular time, then kicks from the penalty spot procedure as per the IFAB Laws of the Game will determine the winner.

12.2.9 Tie Breaker Procedures for Final & Concacaf League play-in match:

12.2.9.1 For the Final match of the Concacaf Caribbean Club Championship, if the match remains tied at the end of regulation time, two 15-minute periods of extra time will be played.

12.2.9.2 If extra time is required, there is a five-minute break between the end of normal time and the start of extra time. As a rule, the players remain on the field of play during this five-minute break, at the discretion of the referee.

12.2.9.3 A sixth substitute will be allowed in extra time.

12.2.9.4 If the match remains tied at the end of extra time, then the winner will be determined by kicks from the penalty spot as per the IFAB Laws of the Game.

### **13. VENUES, KICK-OFF TIMES AND TRAININGS SESSIONS**

13.1 Each Association is responsible for the inspection of the venue(s) that reside within its territories and in which will be utilized for this competition. This inspection must be completed no later than 90 days prior to the start of the competition utilizing Concacaf's

inspection forms.

- 13.2 Unless stipulated otherwise in these Regulations, matches in this Competition must be played in a stadium which meets all the requirements and standards as stated in these Regulations. Participating clubs must ensure that their stadium meets the aforementioned requirements and standards no later than 60 days prior to the first match.
- 13.3 Lighting
- 13.3.1 The Field of Play must comply with the illumination requirements as per the competition.
- 13.3.2 The field lights must be fully turned on 75 minutes prior to kick off or before sunset, whichever comes first.
- 13.3.3 Clubs must ensure that field lighting installations are maintained and provide Concacaf with a valid lighting certificate issued within the previous 12 months. Concacaf may conduct an independent assessment of lighting levels in stadiums and will notify the clubs in good time of the results of such assessments and of any corrections to be made.
- 13.3.4 An emergency power generation system must be available which, in the event of a power failure, guarantees sufficient light for the safe egress of those in attendance.
- 13.3.5 Matches played at night may be played only at venues where the floodlighting installations meet the minimum lighting requirements laid down by Concacaf, i.e. that the whole pitch shall be evenly lit, with a recommended lighting level of at least 1,000 lux or as specified per tournament. An emergency power generator must also be available which, in the event of a power failure, guarantees at least two-thirds of the aforementioned intensity of light for the whole pitch. Concacaf is entitled to grant exceptions.
- 13.4 The practice field must be the same size and type (artificial or natural pitch) as the match field and will be subject to approval by Concacaf. The practice field will only be utilized if the teams are unable to conduct their official practice at the stadium due to severe weather or unless such training would, in the view of the Referee, Match Commissioner or other Concacaf officials, cause excessive damage to the playing surface.
- 13.5 If the visiting club cannot train on the match field, the LOC must advise the reasons why the field is not available, allow the visiting club to do a walk around the field to get used to the stadium and make a field of comparable quality and surface available at no cost to them.
- 13.6 Clocks in the stadium showing the amount of time played may run during the match, provided that they run up (from 0'-45' in the 1st half and 45'-90' in the second half) and

that they are stopped at the end of normal playing time in each half.

**13.7 Official Training**

13.7.1 Weather permitting and based on the condition of the pitch, both teams will be allowed to train for a maximum of one hour for their official practice at the stadium on MD-1 to preserve the pitch.

13.7.2 The visiting team will be given preference to the time they wish to train on Match Day -1 (MD-1). If stadium lighting is required for training, then it must be provided by the LOC.

13.7.3 The match officials will also be allowed a one-hour training session on MD-1 at the stadium.

13.7.4 If a club chooses not to train at the stadium or to conduct a training on MD-1, they must inform the Venue Coordinator and Concacaf HQ in order to coordinate their media obligations at least 48 hours prior.

**14. DATES, ARRIVALS AT THE VENUES AND OFFICIAL TEAM HOTELS**

14.1 The stadium must be made available solely to be used by Concacaf starting 48 hours prior to the club's home match to conduct walk-throughs, install signage, branding and to conduct any other activity reasonably requested. If a substitute stadium is used, Concacaf will request verification of compliance from the ownership ensuring its availability for the match dates.

14.2 Stadiums must be made available to the visiting team and match officials for the purposes of training the day before the scheduled match.

**15. STADIUM INFRASTRUCTURE AND EQUIPMENT**

15.1 The LOC will be responsible to ensure that their home stadium and its facilities comply with the standards of safety and security required for international matches, including venue staffing levels as per the FIFA Stadium Regulations. The fields of play, facilities and accessory equipment will be in optimum condition and must comply with the provisions stipulated in the Laws of the Game and all other relevant regulations.

15.2 Concacaf will conduct stadium inspections:

15.2.1 If deemed necessary by Concacaf before or during the Competition;

15.2.2 If a substitute stadium must be utilized after inspections of the primary stadium have already been completed, and at any time after the commencement of the Competition, the cost of the inspection will be charged to the club and/or the Association who requested this change;

15.2.3 If a secondary or a follow-up inspection is required, the cost of the additional inspection(s) will be charged to the club.

15.3 Field Surface and Condition

15.3.1 The matches of the Competition may be played on natural or artificial surfaces.

15.3.2 If an artificial pitch is used, the club must provide to Concacaf a valid FIFA licensing certificate which meets the requirements of the FIFA Quality Programme for football turf. This certification may be either FIFA Quality or FIFA Quality Pro and must be valid for the entirety of the competition.

15.3.3 The LOC will guarantee that the match and practice fields chosen for the Competition are of international standards and comply with the Laws of the Game. They will also be subject to the approval of Concacaf.

15.3.4 The LOC must comply with Concacaf's match-day field watering guidelines as described in the.

15.3.5 If the LOC considers the field unfit for play, Concacaf will be informed immediately, as well as the visiting team and the Match Officials before their departure. If the host club fails to do this, it will be obliged to cover all expenses incurred for travel, board and lodging of the parties involved.

15.3.6 If there is any doubt regarding the condition of the field once the visiting team and the Match Officials have already left for the host city, the Referee will decide whether the field is playable or not.

15.3.7 Each stadium must have sufficient space to allow the substitutes to warm up during the match.

15.4 Stadium Signage and Audio/Visual Branding

15.4.1 Each stadium must provide Concacaf with "exclusive areas" that are free of any commercial signage and/or advertising (whether temporary or permanent) whatsoever, including corporate, civic, or club marks. The "exclusive areas" are further defined in the Competition Commercial Regulations. These "exclusive areas" should be provided to Concacaf on both (MD-1) and (MD).

15.4.2 There can be no restrictions, except in cases of national law, on what signage may be permitted to be displayed in the stadium by Concacaf. Further details are included in the Competition Commercial Regulations.

- 15.4.3 No commercial messages, other than those approved by Concacaf, may be read over the public-address system prior to, during and after a match. Further details are included in the Competition Commercial Regulations.
  - 15.4.4 Concacaf does not allow any violent, offensive or discriminatory banners to be displayed inside the stadium. Any violation will result in a review by the Concacaf Disciplinary Committee for possible fines or other sanctions.
  - 15.4.5 If the stadium has a stadium video screen, message boards, LED boards, or any other similar digital medium, these will exclusively be reserved for Concacaf on MD-1 and MD. Usage of these assets by the club or any third party will need to be approved by Concacaf explicitly and in writing. The use of such digital mediums will be provided to Concacaf at no additional cost above and beyond the board operator expenses. Further detail included in the Competition Commercial Regulations.
  - 15.4.6 Each home club will provide a public-address announcer and scoreboard operator to serve at Concacaf's direction during each match. Further detail included in the Competition Commercial Regulations.
- 15.5 Stadium Security
- 15.5.1 For each match, the LOC will be responsible for developing a security plan which will provide for the safety of all participants including home club, visiting team, Concacaf staff, officials and delegates from the time of arrival into the stadium until they depart. The plan will also provide for a safe environment for spectators attending the match including a separately secured access and segregated seating area for the visiting spectators, and individual security checks and any bags they wish to bring into the stadium.
  - 15.5.2 This security plan must be provided to Concacaf no later than one week prior to the match.
  - 15.5.3 The LOC will also ensure the ability to manage any controlled zones including areas reserved for clubs, officials, guests, delegates, staff, media or other groups as defined by Concacaf.
  - 15.5.4 Concacaf will require the stadium to implement the competitions credentialing system which will focus on the competition areas; tunnel, field and locker rooms, the broadcasting areas as well as the media areas. All other areas can be covered by the clubs credentialing system.
  - 15.5.5 Concacaf reserves the right to require additional security be provided, at its own discretion, and participating clubs agree to provide such cooperation as may be required at its own cost.

- 15.5.6 The LOC and its Association may be subject to disciplinary measures if appropriate security arrangements are not provided. Sanctions may include fines and/or suspensions.
- 15.5.7 No smoke nor any flammable items are permitted inside the stadium.
- 15.5.8 All stadiums utilized in the Competition will be smoke free.
- 15.6 All beverages served inside the stadium (excluding bottles of water or isotonic beverages to be used by the teams during the match) must be served in open containers (without tops). No glass containers will be allowed inside the stadium.

**16. TEAM EQUIPMENT**

- 16.1 The Participating clubs will comply with the FIFA Equipment Regulations in force. The display of political, religious, or personal messages or slogans in any language or form by players and officials on their playing or team kits, equipment (including kit bags, beverage containers, medical bags, etc.) or body is prohibited. The similar display of commercial messages and slogans in any language or form by players and officials is not allowed at any official activity organized by Concacaf (including in the stadiums for official matches and training sessions, as well as during official media conferences and mixed-zone activities). Any violations will be dealt with by the Disciplinary Committee.
- 16.2 Uniform Colors
  - 16.2.1 Each club will provide Concacaf with a minimum of two field player kits (shirt, shorts and socks) of different and contrasting colors (one predominately dark and one predominately light) for its official and reserve field kits (shirt, shorts and socks) for all matches, by the timeline per circular. In addition, each club will have two goalkeeper kits which must be both distinctly different and contrasting from each other as well as different and contrasting from the official and reserve kits.
  - 16.2.2 The approval of these kits is at the discretion of Concacaf and final approval will be provided in writing to each club.
  - 16.2.3 If any of the Concacaf approved uniforms kits are changed in any way from the point of approval until the point at which the club no longer participates in the competition, it must be reviewed and approved again by Concacaf.
  - 16.2.4 Concacaf will inform the clubs of the colors that they will wear at the Match Coordination Meeting.
  - 16.2.5 Each club must travel with:
    - 16.2.5.1 Both sets of field player and goalie uniforms;



- 16.2.5.2 A field player kit without a number in the event of damage to the primary uniform;
- 16.2.5.3 In addition to all the above (and as the only exception), each club travel with a set of goalkeeper shirts without names or numbers to be used only if an outfield player must take the position of goalkeeper during a match. This extra set of goalkeeper shirts must be provided in the same colors as the regular goalkeeper shirts.
- 16.2.6 If players choose to wear additional undergarments such as thermals and these garments extend beyond the borders of the sleeves or shorts, then the color of this material must be the same as the uniform, or the same color that extends the border of the uniform.
- 16.2.7 If the referee determines that the colors utilized by the teams could lead to confusion, he may decide, in consultation with other Concacaf officials onsite, to issue a change. In this case, the home team would be required to change if the visiting teams second kit does not resolve the issue.
- 16.3 Team Kit approval procedures
  - 16.3.1 Each participating club will provide Concacaf with exact samples with numbers, of the following equipment:
    - 16.3.1.1 Official and reserve player kits (one set each of shirts, shorts, socks);
    - 16.3.1.2 Official and reserve goalkeeper’s kit (shirts, shorts, socks);
- 16.4 Player Names
  - 16.4.1 Players may be identified by their last name or nickname on their shirts, as long as the name is listed on the Player Roster and the player is officially recognized by that name publicly.
  - 16.4.2 The size of the lettering must comply with the requirements in the FIFA Equipment Regulations.
- 16.5 Player Numbers
  - 16.5.1 Only numbers between 1 through 99 will be displayed on the back of the jersey and on the front of the shorts in accordance with the FIFA Equipment Regulations and must correspond to the number listed on the start list.
  - 16.5.2 Once a number is assigned to a specific player, it cannot be re-assigned to another player of the same team for the duration of the competition.

16.6 Sponsor Advertising

16.6.1 Teams must wear the uniform worn in their domestic league competitions. This may include, but must not exceed, such sponsor advertising as is normally displayed on the uniform for such games.

16.6.2 The advertising of tobacco or distilled spirits, as well as slogans of a political, religious or racist nature or for other causes that offend common decency, is prohibited.

16.6.3 All advertising and commercial use, including without limitation sponsors displayed on uniforms or equipment, may be subject to additional local laws or regulations; all Teams shall comply with the requirements then-effective in the local jurisdiction.

16.7 The official Competition sleeve patches will be provided by Concacaf and affixed on the right-hand sleeve of each shirt. A different Concacaf campaign logo may be affixed on the left-hand sleeve.

16.8 Concacaf will provide official Captains armbands for each team to wear during the matches.

16.9 Warm-Up Bibs

16.9.1 Only Concacaf provided warm-up bibs may be used during official training sessions held at the stadium and for the warm-up of players during the match.

16.9.2 The bibs used by each team must be in contrasting colors to their uniform color and the opposing team's uniforms and bibs.

16.9.3 The colors of the bibs used for each match will be decided by Concacaf and communicated to the teams prior to their departure to the venue.

16.10 Throughout the competition, all items such as kit bags, medical bags, drink containers, etc., must be free of any sponsor advertising and/or manufacturer identification unless approved by Concacaf in writing. This also applies:

16.10.1 To any official training sessions before the match;

16.10.2 To any media activities (in particular for interviews and press conferences and appearances in the mixed zone) before and after the match;

16.10.3 On the day of the match from arrival at the stadium until departure from the stadium.

16.11 Other Equipment

- 16.11.1 The use of any communication equipment and/or systems between and/or amongst players and/or technical staff is not permitted during the match unless where it relates directly with the welfare and safety of the players.
- 16.11.2 Team officials which will reside on the bench during the match must either wear colors that contrast with the colors of the bibs and uniforms worn by their team to provide a clear distinction between player and staff.

**17. FOOTBALLS**

- 17.1 The footballs used in the Competition will be selected and exclusively supplied by Concacaf. The footballs will conform to the provisions of the Laws of the Game and the FIFA Equipment Regulations. They will bear one of the following two designations: the official “FIFA QUALITY PRO” logo or the official “FIFA QUALITY” logo and cannot be marked in any way by the club.
- 17.2 Prior to the competition, each club will receive balls from Concacaf to be used for training and for the official match. Only these balls provided by Concacaf may be used.
- 17.3 Concacaf will supply twenty (20) Official competition match balls.

**18. TICKETING**

- 18.1 If a stadium with both seating and standing areas are available, the standing space must remain vacant.
- 18.2 At least 5% of the total stadium capacity must be available exclusively for visiting supporters in a secured, segregated area of the stadium.
- 18.3 Field-side seating is not permitted, and all non-permanently fixed seating must be approved by Concacaf.
- 18.4 Each LOC agrees to provide Concacaf, free of charge, the following tickets, suites, and parking spaces.
  - 18.4.1 3 suites for each game (or if the stadium infrastructure cannot provide the suites, then the LOC agrees to provide a reserved seating area to Concacaf for up to 60 guests.
  - 18.4.2 A maximum 200 standard category tickets for each game;
  - 18.4.3 A maximum of 50 best category tickets for each game;

18.4.4 20 parking spaces

## **19. TROPHYS, AWARDS, AND MEDALS**

- 19.1 The Competition Champion will be entitled to be referred to as the “Champion of the Flow Concacaf Caribbean Club Championship”.
- 19.2 The Champion will be presented by Concacaf with an exact replica of the Competition’s trophy for its permanent possession and will also receive twenty-five (25) Gold medals.
- 19.3 The runner-up will receive twenty-five (25) Silver medals.
- 19.4 Referees for both final matches will receive commemorative medals.
- 19.5 Additional medals may be produced upon request and at the cost of the requesting club.
- 19.6 Separate trophies will be given to individual award winners.

### **Fair Play trophy**

The team with the best Fair Play performance (Fair Play Award). The Fair Play Award shall be awarded to the team, which has shown the best sporting spirit and fair play during the tournament as determined by Concacaf.

### **Golden Boot**

The Golden Boot will be awarded to the player who scored the most goals throughout the Championship. If two or more players score the same number of goals, the number of assists (as determined by Concacaf) shall be decisive. If two or more players are still equal after taking into account the number of assists, the total minutes played during the competitions will be taken into account, with the player playing fewer minutes ranked first.

### **Golden Ball**

The Golden Ball will be awarded to the best player throughout the Championship, determined by Concacaf.

### **Golden Glove**

The Golden Glove will be awarded to the best goalkeeper throughout the Championship on the basis of a ranking compiled by Concacaf.

### **Young Player Award**

The young player award will be presented to the player with the biggest impact at the 2020 Flow Concacaf Caribbean Club Championship, as determined by Concacaf.

## **20. REFEREEING**

- 20.1 The Referees, Assistant Referees, and Fourth Officials (Match Officials) will be appointed for each match by Concacaf. The selections made by Concacaf are final and not subject to

appeal.

- 20.2 If one of the Assistant Referees is unable to carry out his duties, such Assistant Referee will be replaced by the Reserve Assistant Referee, if a Reserve Assistant Referee (RAR) is appointed to the match in question. If no RAR is appointed to this match, the 4th official becomes the Assistant Referee (AR) and the AR becomes the 4th. In the case of force majeure, Concacaf will, at its sole discretion, be allowed to replace any Match Official with an official from any country.
- 20.3 The match officials will be given the opportunity to use training facilities.
- 20.4 Concacaf's decisions will be final and not subject to appeal.

**DISCIPLINARY MATTERS**

**21. DISCIPLINARY COMMITTEE**

- 21.1 The Disciplinary Committee is responsible for enforcing the regulations of the Competition. The Disciplinary Committee may suppletory apply the FIFA Disciplinary Code until the entry into force of the Concacaf Disciplinary Code (when it will apply subsidiarily.) In particular, the Disciplinary Committee may pronounce the sanctions described in these Regulations, the Concacaf Statutes and all other Concacaf rules, regulations and codes as well as the FIFA Disciplinary Code (and, upon its entry into force, in the Concacaf Disciplinary Code).
- 21.2 In cases of infringement of these or any applicable Regulations or unsporting behavior on the part of the participating clubs, their players, officials and/or staff, or in any kind of incident, the Disciplinary Committee is empowered to:
  - 21.2.1 Admonish, sanction, fine, apply a Group Stage point penalty, suspend and/or disqualify clubs, their players, staff and/or officials.
  - 21.2.2 Take action against any person(s), club(s) or Association(s) which incurs in such infringement of these or any applicable Regulations (which include the Laws of the Game and the rules of Fair Play).
  - 21.2.3 Prohibit violators from participating in a specific number of Concacaf organized competitions in which they might otherwise have participated.
- 21.3 The Disciplinary Committee may refer to the Concacaf Council, any matter relating to an infringement of these Regulations as it sees fit whether for further sanction or any other reason.
- 21.4 The Disciplinary Committee decisions may be based upon written record or by conducting a hearing.
- 21.5 When taking a decision, the Disciplinary Committee may refer to the reports made by the Match Delegates, Officials or any other Concacaf official or staff present. Additional

reports include declarations from the parties and witnesses, material evidence, expert opinions, audio or video recordings. Such reports may be used as evidence but only in so far as the disciplinary aspects of the case being dealt with are concerned and will not affect a referee’s decision regarding facts connected with play.

- 21.6 At its discretion, the Disciplinary Committee may convene a personal hearing and will decide any procedures to be followed. Decisions of such hearings will only be valid if at least three members of the Disciplinary Committee are present.
- 21.7 The following decisions of the Disciplinary Committee will not be subject to appeal:
  - 21.7.1 Cautions and censures imposed on players, Match Officials, clubs (staff and officials), other persons, or Associations.
  - 21.7.2 Suspensions of up to two matches, or of up to two months, imposed on players, Match Officials, clubs (staff and officials) or other persons.
  - 21.7.3 Fines imposed on players, Match Officials, clubs (staff and officials), other persons (not exceeding USD 3500) or Associations (not exceeding USD 10000).
- 21.8 The appropriate Association under the provisions of its own regulations may sanction any offenses that are committed during the course of the Competition by club officials, technical staff or other personnel for Championships and Competitions. For this purpose, the Disciplinary Committee will refer to the appropriate Association the referee's report of the match in question. The Association will, in turn, report back to the Disciplinary Committee on the resolution of the matter and any disciplinary action taken.
- 21.9 Except in cases of force majeure as recognized by Concacaf, if a club does not report for a match, or refuses to commence or continue to play, or leaves the stadium before the end of the match, the club will be considered to have lost the match with a score of 3-0 or more. In any case, the matter will also be referred to the Disciplinary Committee for appropriate actions.
- 21.10 Any other infringement of these Regulations, whether by players, officials, clubs or Associations that are punishable by economic sanctions will be reported to the Concacaf General Secretariat for consideration by Concacaf.
- 21.11 All imposed economic sanctions must be paid no later than 60 days after notification of the relevant decision. Unless otherwise specified, the total amount of all fines will accrue to Concacaf. Concacaf may debit accounts of debtors to settle any amounts due to the Confederation.

**22. Concacaf APPEALS COMMITTEE**

- 22.1 The Concacaf Appeals Committee will hear appeals eligible to be lodged against decisions taken by the Disciplinary Committee.

- 22.2 The Concacaf Appeals Committee will supplementary apply the FIFA Disciplinary Code until the entry into force of the Concacaf Disciplinary Code (when it will apply subsidiarily). In particular, the Concacaf Appeals Committee may conduct any appeal procedures in accordance with the FIFA Disciplinary Code.
- 22.3 The Concacaf Appeals Committee will reach its decisions on the basis of the documents and the other means of evidence contained in the Disciplinary Committee's file. The Concacaf Appeals Committee may additionally, at its sole discretion, also consider additional evidence, including television and video recordings, which it considers relevant.
- 22.4 Any party intending to appeal must inform the Concacaf Appeals Committee, via the Concacaf General Secretariat, of its intention to do so in writing within three days of notification of the relevant decision.
- 22.5 Anyone wishing to lodge an appeal must transfer an appeal fee of USD 3000 to Concacaf's bank account and submit confirmation of such transfer before expiry of the time limit for submitting the appeal. Such confirmation must be e-mailed to the Concacaf General Secretariat at [general.secretariat@concacaf.org](mailto:general.secretariat@concacaf.org) and to [disciplinary@concacaf.org](mailto:disciplinary@concacaf.org).
- 22.6 If the aforementioned requirements have not been complied with, the appeal is not admissible.
- 22.7 Decisions pronounced by the Appeals Committee are final and binding.

### **23. PROTESTS**

- 23.1 For the purpose of these Regulations, protests are objections of any kind related to events or matters that have a direct effect on matches, including but not limited to the state of and markings on the pitch, accessory match equipment, eligibility of players, stadium installations and footballs.
- 23.2 Anyone wishing to lodge a protest must transfer a protest fee of USD 500 to Concacaf's bank account and submit confirmation of such transfer before expiry of the time limit for submitting the protest. Such confirmation must be e-mailed to the Concacaf General Secretariat at [general.secretariat@concacaf.org](mailto:general.secretariat@concacaf.org) and to [disciplinary@concacaf.org](mailto:disciplinary@concacaf.org).
- 23.3 Unless otherwise stipulated in this article, protests must be submitted in writing to the Concacaf Match Commissioner within two hours of the match in question and followed up immediately with a full written report, including a copy of the original protest, to be sent in writing to the Concacaf General Secretariat at [general.secretariat@concacaf.org](mailto:general.secretariat@concacaf.org) and to [disciplinary@concacaf.org](mailto:disciplinary@concacaf.org) within 24 hours of the end of the match, otherwise they will be disregarded.
- 23.4 Protests regarding the eligibility of players registered for matches must be submitted in writing to the Concacaf General Secretariat at [general.secretariat@concacaf.org](mailto:general.secretariat@concacaf.org) and to [disciplinary@concacaf.org](mailto:disciplinary@concacaf.org) by no later than two hours after the match in question.

- 23.5 Protests regarding the state of the pitch, its surroundings, markings or accessory items (e.g. goals, flag posts or footballs) must be made in writing to the referee before the start of the match by the head of delegation of the team lodging the protest. If the pitch's playing surface becomes unplayable during a match, the captain of the protesting team must immediately lodge a protest with the referee in the presence of the captain of the opposing team. The protests must be confirmed in writing to the Concacaf Match Commissioner by the head of the team delegation no later than two hours after the match in question.
- 23.6 Protests against any incidents that occur during the course of a match must be made to the referee by the team captain immediately after the disputed incident and before play has resumed. The protest must be confirmed in writing to the Concacaf General Coordinator by the head of the team delegation no later than two (2) hours after the match in question.
- 23.7 No protests may be made against the Referee's decisions on points of fact connected with play, such decisions being final. If an unfounded or irresponsible protest is lodged, the Concacaf Disciplinary Committee may impose a sanction.
- 23.8 If any of the formal conditions of a protest as set out in these Regulations are not met, such protest will be disregarded by the competent body. Once the final match of the Competition has ended, any protest described in this article will be disregarded.
- 23.9 Concacaf will pass decisions on any protests lodged.

**24. DISCIPLINARY PROCEDURE**

- 24.1 Notwithstanding the below provisions, any player cautioned or sent off from the field of play by the Referee will be subject to the sanctions specified in these Regulations. Such punishments are automatic and are not subject to appeal. These punishments may be augmented by the Disciplinary Committee and any such augmentation is subject to the appeals process previously defined.
- 24.2 Any player sent off the field of play, whether directly (a straight red card) or as a result of two yellow cards in the same match, is at a minimum, suspended for the next match.
- 24.3 Any player who accumulates two single yellow cards in two different matches in the Competition is suspended for the following match.
- 24.4 All single yellow cards will be eliminated after the completion of the Group Stage.
- 24.5 Any substitute player, member of the technical staff or official that enters the field of play in an aggressive manner and/or without being summoned by the referee, may be sanctioned by the referee and referred to the Disciplinary Committee for additional fines and/or sanctions.
- 24.6 Unserved suspension as a result of a red card will be carried over to the following edition of the Competition. In case unserved suspensions can't be served in the Competition, those



can be served in the Concacaf League, or other Concacaf recognized club competition in which a player or club official is eligible to participate.

- 24.7 The violation of article 12 part 5 of the FIFA Disciplinary Code shall result in a fine amounting to USD 1000 for the first five team members sanctioned, plus USD 200 for each additional person of the team that has been sanctioned. An additional USD 500 will be added to the respective fine for each case of repetition.
- 24.8 Clubs and other persons bound by these regulations will not bring disputes before ordinary courts of law. Instead of recourse to ordinary courts of law, provision will be made for arbitration. Such disputes will be taken to an arbitration tribunal recognized by Concacaf or to CAS.

**25. DISCIPLINARY POLICY**

25.1 Disciplinary action will be taken for non-compliance with the following matters. Further matters will be reviewed by the Concacaf Disciplinary Committee depending on the severity of the violation.

25.1.1 Late Submission of Documentation – Teams which submit their administrative documentation after the deadlines outlined in the Competition Regulations and/or Circulars will be fined as follow:

25.1.1.1 1st Offense USD 500;

25.1.1.2 2nd Offense USD 1000;

25.1.1.3 3rd Offense USD 2000.

25.1.2 Late arrival at the stadium - Due to the team’s negligence, including late departure from team hotel causing late submission of the Start List (delays the match preparation and the submission of the start list to the broadcasters & media):

25.1.2.1 1st Offense USD 500;

25.1.2.2 2nd Offense USD 1000;

25.1.2.3 3rd Offense USD 2000.

25.1.3 Late departure from the locker rooms – Teams that delay the 1st half or the 2nd half Kick Off- Coach will be suspended for the next game in addition to the following:

25.1.3.1 1<sup>st</sup> offense

- If 1 minute or less USD 500;
- If 2 minutes or more USD 1000.

25.1.3.2 2<sup>nd</sup> Offense

- If 1 minute or less USD 1000;
- If 2 minutes or more USD 2000.

25.1.3.3 3<sup>rd</sup> offense

- If 1 minute or less USD 2000;
- If 2 minutes or more USD 4000.

25.1.4 Lack of Security – Including but not limited to the following:

25.1.4.1 Fines ranging from USD 1000 – USD 5000 depending on the severity of the offense:

- Inadequate inspections of bags and spectators at the entrances;
- Inadequate response to flares and other pyrotechnics in the stadium;
- Inadequate response to fans throwing objects onto the Field of Play or within the stands;
- Inadequate security staff at the stadium.

25.1.5 Media Violations – Including but not limited to the following:

25.1.5.1 Fines ranging from USD 500 – USD 2500 depending on the severity of the offense:

- Coach and/or players not attending mandatory media activities;
- Photographer or film crew inside the locker rooms;
- Non-compliance with minimum standards
- Negative comments about the match officials or Concacaf.

25.1.6 Minimum standard Violations:

25.1.6.1 Fines ranging from USD 500 – USD 2000 depending on the severity of the offense:

- Non-compliance with match protocol;
- Inappropriate behavior from players and team officials;
- Unsporting and discriminatory conduct;
- Non-compliance with Competition Regulations

- 25.1.7 A fine cannot be appealed, if it is one of the following
  - 25.1.7.1 A Warning;
  - 25.1.7.2 A Reprimand;
  - 25.1.7.3 Suspensions of up to 2 matches, or of up to 2 months, imposed on players, match officials, clubs (staff and/or officials) or other persons;
  - 25.1.7.4 Fines imposed on players, match officials, clubs (staff and/or officials), or other persons (not exceeding USD 3500) or Associations (not exceeding USD 10000);
  - 25.1.7.5 Failure to respect decisions in accordance with the FIFA Disciplinary Code.

## **26. FINANCIAL PROVISIONS**

- 26.1 A club may be refused participation in the Competition in case of the existence of outstanding debts towards Concacaf. At Concacaf's sole discretion, the club may be allowed participation in the Competition if it fulfils its financial obligations within the deadlines stipulated by the Confederation.
- 26.2 Concacaf will provide each visiting club with a travel subsidy as a contribution to the travel costs. This subsidy will be paid directly to the club by April 13<sup>th</sup>, 2022.
- 26.3 All revenues from gate receipts accrue to the home club, subject to the provisions of these Regulations including any levy on gross gate receipts payable to Concacaf.
- 26.4 The LOC agrees to submit to Concacaf for pre-approval, the pricing plan for match tickets within ten business days of the announcement of the schedule in addition to at least 15 business days prior to any upcoming match that is not already covered by the initial pricing plan.
- 26.5 The LOC agrees to submit to Concacaf for pre-approval, ten business days prior to the match, any plan to issue in excess of 1,500 complimentary tickets for any home match.
- 26.6 Using forms provided by Concacaf, the LOC agrees to submit the Financial Report, the Box Office Report and the Ticket Report within 10 business days of each match. The clubs that submit their forms after the deadlines outlined above will be fined accordingly to the established disciplinary policy.

- 26.7 The LOC will also be required to provide to Concacaf, a detailed accounting of travel expenses on a form provided by Concacaf, within 15 business days of each match to be utilized for auditing purposes
- 26.8 The LOC will provide to Concacaf a detailed accounting of ticket sales and will, upon request, make their records available to Concacaf for inspection within 15 business days after each match.
- 26.9 Concacaf may deduct from any amounts owed to the club to settle any amounts past due to the Confederation.
- 26.10 All other revenues from the commercial exploitation of the Competition including but not limited to the sale of broadcast rights, sponsorship rights and merchandising rights, through whatever means, will be retained by Concacaf as described in detail in the Competition Commercial Regulations.
- 26.11 Any disputes arising from financial provisions shall be resolved amongst the delegations concerned but may be submitted to Concacaf for a final decision to be taken.
- 26.12 Any expenses and costs incurred by a delegation other than those mentioned in these Regulations shall be borne by the delegation concerned.

**27. MEDICAL/DOPING**

- 27.1 To protect players' health as well as to prevent players from experiencing sudden cardiac death during matches at the Competition, each Participating Member Association will ensure and confirm to Concacaf that its players underwent a pre-competition medical assessment (PCMA) prior to the start of the competition. The PCMA will include a full medical assessment as well as an EKG to identify any cardiac abnormality. If the EKG is abnormal an Echocardiogram must be obtained and be normal before a player can be released to play.
- 27.2 The duly licensed medical representative of each club will be required to sign the PCMA declaration form certifying the accuracy of the results and confirming that the players and officials have passed the pre-competition medical assessment. The medical assessment form will also include the signatures of the President and General Manager of the participating club and must be received by the Concacaf General Secretariat at the latest seven (7) business days prior to the start of the Competition.
- 27.3 Further to the above, each team must have a duly licensed medical professional (i.e., a doctor) as part of their official delegation. Such doctor should be fully integrated and familiar with all medical aspects of the delegation and must remain with the delegation throughout the entire official period of the competition. The Match Officials (the Referees) will refer to such team doctor in all cases as required and necessary.
- 27.4 Concacaf will not be held liable for any injury sustained by any participating player.

Equally, Concacaf will not be held liable for any incident (e.g. death) linked to any injury or health problems of any participating player.

- 27.5 Each club will be responsible, throughout the Competition, for providing health, travel and accident insurance coverage for all members of its delegation.
  
- 27.6 In regard to non-traumatic loss of consciousness during a game, the referee will assume sudden cardiac failure until proven otherwise. The hand signal is the right-hand fist against the chest. Such signal will indicate to the team doctor and the medical emergency team (stretcher team) to immediately institute comprehensive resuscitation that includes the use of a defibrillator (AED) and CPR. It is the responsibility of the organizing association to ensure that there is a properly functioning AED immediately at hand and that there is an ambulance with an access and egress plan.
  
- 27.7 During the match if there is a traumatic head injury and concussion to a player, and the player remains on the field of play, the referee will stop play. In these instances, the referee will signal (hand to the top of the head) to the team doctor to enter the field to assess and manage the player. Up to three minutes should be sufficient time to make this assessment. Once the player has left the field of play, he must be given a Sideline Concussion Assessment Test (SCAT) or similar test. It is the responsibility of the team doctor to determine the player's ability to return to play.
  
- 27.8 Further to the above, in regard to traumatic head injury and concussion, full return to play after a previous concussion must include no signs or symptoms of the previous head injury as well as an acceptable Sideline Concussion Assessment Test (SCAT) assessment.
  
- 27.9 Concacaf will be using the IFAB additional permanent "concussion substitutes" in the 2022 Flow Concacaf Caribbean Club Championship. The implementation of Protocol B will be enforced throughout the competition.
  
- 27.10 Doping is the use of certain substances or methods capable of artificially enhancing the physical and/or mental performance of a player, with a view to improving athletic and/or mental performance. If there is medical need as defined by the player's doctor, then a Therapeutic Use Exemption (TUE) application must be filed 21 days prior to competition for chronic conditions and as soon as possible for acute situations. The TUE approval system includes a designated administrative and functional committee that will review applications and certify the exemption as the committee defines.
  
- 27.11 Doping is strictly prohibited. The FIFA Anti-Doping Regulations, the FIFA Disciplinary Code and all other relevant FIFA as well as Concacaf Regulations, circulars and directives will apply to all Concacaf competitions.
  
- 27.12 Every player may be subject to in-competition testing at the matches in which he competes and to out-of-competition testing at any time and place.
  
- 27.13 If, in accordance with the FIFA Doping Control Regulations, a player tests positive for the use of banned substances, he will be immediately declared ineligible from further

participation in the Competition and will be subject to further sanctions from the Disciplinary Committee.

- 27.14 Failure to comply with these provisions will require a review by the Concacaf Disciplinary Committee for possible disciplinary action.

## **28. MARKETING RIGHTS AND OBLIGATIONS**

Upon entering the Competition, clubs agree to the following relating to sponsorship and marketing.

- 28.1 Participating clubs agree to develop and submit to Concacaf a detailed marketing, communications and advertising plan two months prior to their participation in the Competition.
- 28.2 Plan should include specific ways in which the club plans to promote its participation in the Competition using:
- 28.2.1 Club webpage (should at a minimum include the Competition logo and the link to Concacaf's Official Competition webpage) from the date of the official draw until the end of the club's participation in the Competition;
  - 28.2.2 Social media (existing platforms and club strategy);
  - 28.2.3 Marketing;
  - 28.2.4 Advertising;
  - 28.2.5 Ticket promotion;
  - 28.2.6 Public relations;
  - 28.2.7 And any other relevant market insights.
- 28.3 The LOC agrees to submit to Concacaf for pre-approval, the pricing plan for match tickets within ten business days of the announcement of the schedule in addition to at least 15 business days prior to any upcoming match that is not already covered by the initial pricing plan.
- 28.4 All intellectual property and commercial rights (including television, radio, internet, and merchandise) associated with the Competition and its name and marks are the sole and exclusive property of Concacaf. Further detail included in the Competition Commercial Regulations.
- 28.5 The LOC or clubs may not license any media rights for the Competition, including television, radio, and internet. Further detail included in the Competition Commercial Regulations.

- 28.6 The LOC and participating clubs may use the names and marks of the Concacaf League only for the purpose of promoting their home and away matches and without any commercial branding other than the Competition partner brands. All materials have to be preapproved by Concacaf in writing.
  
- 28.7 Under no circumstances whatsoever, may the LOC or clubs utilize the Competition names and marks in conjunction with any corporate sponsor, except for the Competition corporate sponsorship bar that will be provided to all clubs, and which must be included in all Competition specific game promotion.
  
- 28.8 All ticket designs must be pre-approved by Concacaf and may bear no corporate or partner marks other than those of official Competition sponsors as designated by Concacaf. The LOC must work with Concacaf to make sure their ticketing systems comply with this requirement and must inform Concacaf if there are any potential issues as soon as these are identified.
  
- 28.9 The LOC or clubs may not produce or distribute any merchandise bearing the Competition logo inside or out of its stadium without the written permission from Concacaf.
  
- 28.10 Concacaf reserves the right to control all Concacaf League specific merchandise sales at each Competition home game. The club (or its designated licensee) will have the sole right to sell event related merchandise and the right to receive 20% of merchandise revenue. Merchandise revenue refers to the gross revenue derived from the sale of programs, novelties and souvenirs relating to the event or the personalities appearing therein sold at stadium facilities during the event, less only:
  - 28.10.1 Applicable sales and other taxes;
  
  - 28.10.2 Duly documented credit card fees;
  
  - 28.10.3 If requested by licensee, costs of bootleg security; provided however, that bootleg security will be at a mutually agreed upon rate.
  
- 28.11 Concacaf, as the licensor, will have the right to receive 80% of the event specific Merchandise Revenue.
  
- 28.12 Concacaf has the right to produce and distribute programs for each game in the Competition, however clubs may produce and distribute programs or other informational or printed promotional materials to fans as long as these have been approved in writing by Concacaf and bearing that they don't include any commercial branding other than the brands from the Competitions Commercial partners.
  
- 28.13 Participating clubs agree to provide to Concacaf the right to use the official club marks on a royalty free basis and without restriction as described in the Competition Commercial Regulations.
  
- 28.14 Participating clubs agree to provide to Concacaf the right to use collective and individual

player images as follows:

- 28.14.1 Collective player images (within the scope of an action shot and with a minimum of six players of the same club in the same photo) to promote the Competition by Concacaf and/or any of the Competition's official sponsors.
- 28.14.2 Individual player images for promotion of matches exclusively by Concacaf and the participating clubs. Such promotional materials, aimed at ticket sales and tune-ins, bearing that they do not include any commercial branding other than the brands from the Competition's Commercial partners in a collective sponsor brick format.
- 28.15 Participating clubs will provide to Concacaf, without unreasonable delay, a high-resolution electronic version of the club logo in such format as is requested by Concacaf.
- 28.16 Participating clubs agree to incorporate the Sponsor Logo Bar on all print game promotional advertising and in any TV broadcast game promotional spots specifically related to the Competition.
- 28.17 Participating clubs agree to provide to Concacaf, free of charge, the ticket and suite allotment described in detail in the Competition Commercial Regulations.
- 28.18 Clubs will provide to Concacaf an allocation of space for the Competition's Commercial partner's activations as described in detail in the Competition Commercial Regulations.
- 28.19 Clubs must inform Concacaf of any changes/updates to their official logo and submit an updated version in the required format, no later than 30 days before the start of the tournament.
- 28.20 Participating clubs will collaborate and support Concacaf with the promotions and activations of the tournament sponsors as per the Competition Commercial Regulations.
- 28.21 Failure to comply with the Commercial guidelines and regulations will compromise the commercial viability of the Competition. Therefore, any failure to comply will result in stiff penalties for any guilty party in accordance with these Regulations.

## **29. INTELLECTUAL PROPERTY RIGHTS**

- 29.1 Concacaf is the exclusive owner of all intellectual property rights of the Competition, including any current or future rights of Concacaf's names, logos, brands, music, medals and trophies. Any use of the aforementioned rights requires the prior written approval of Concacaf and must comply with any conditions imposed by the Competition Commercial Regulations.
- 29.2 All rights to the fixture list, as well as the matches in the Competition, are the sole and exclusive property of Concacaf unless expressly granted to another party pursuant to



these Regulations. Concacaf will have the right to exploit the intellectual property rights as it deems appropriate in its sole discretion and which shall survive the duration of The Competition.

## **FINAL PROVISIONS**

### **30. LIABILITY**

The LOC of The Competition shall be exclusively responsible for the organization of the matches and shall discharge Concacaf from all responsibility and relinquish any claim against Concacaf and the members of its delegation for any damages resulting from any claims relating to such matches.

### **31. SPECIAL CIRCUMSTANCES**

Concacaf shall, issue any instructions necessitated by special circumstances that may arise related to The Competition. These provisions and/or instructions shall form an integral part of these Regulations.

### **32. MATTERS NOT PROVIDED FOR AND FORCE MAJEURE**

Matters not provided for in these Regulations and any cases of force majeure shall be decided by Concacaf. All decisions shall be final and binding and not subject to appeal.

### **33. LANGUAGES**

In the case of any discrepancy in the interpretation of the English, Spanish, French or Dutch texts of these Regulations, the English text shall be authoritative.

### **34. COPYRIGHT**

The copyright of the match schedule drawn up in accordance with the provisions of these Regulations shall be the sole property of Concacaf.

### **35. NO WAIVER**

Any waiver by Concacaf of any breach of these Regulations (including of any document referred to in these Regulations) shall not operate as, or be construed to be, a waiver of any other breach of such provision or of any breach of any other provision or a waiver of any right arising out of these Regulations or any other document. Any such waiver shall only be valid if given in writing. Failure by Concacaf to insist upon strict adherence to any provision of these Regulations, or any document referred to in these Regulations, on one or more occasions shall not be considered to be a waiver of or deprive Concacaf of the right to subsequently insist upon strict adherence to, that provision or any other provision of these Regulations, or any document referred to in these Regulations.

### **36. ENFORCEMENT**

These Regulations were approved by the Concacaf Council on **February 25, 2022** and came into force immediately thereafter.

# 2022 CONCACAF CARIBBEAN CLUB CHAMPIONSHIP

## PROTOCOLS AND RESPONSIBILITIES RELATED TO COVID-19

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## Definitions

**“Annex”** shall mean this Annex 1 to the 2022 Flow Concacaf Caribbean Club Championship Competition Regulations.

**“MD-2 PCR Test”** shall mean the PCR Test conducted within twelve (12) hours of landing at the Host City for participation in the Competition, as further described in Section 4.2.2.

**“Close Contact”** shall mean (i) spending fifteen (15) minutes or more within 6 feet/2 meters of a person with a positive PCR Test in any twenty-four (24) hour period, (ii) not following mask and social distancing requirements in this Annex, or (iii) as otherwise reasonably determined by Concacaf in its sole discretion.

**“Competition”** shall mean the 2022 Flow Concacaf Caribbean Club Championship as described in the Competition Regulation and Section 1 of this Annex, travel to and from the Competition.

**“Competition Window”** shall mean for each Participating Club the period beginning fourteen (14) days prior such Participating Club’s Official Arrival Date to the Competition and ending (i) in the case of Participating Club Members of the Host Club following conclusion of their participation in the competition or (ii) in the case of the visiting Participating Club upon conclusion of return travel from the Host City.

**“Competition PCR Tests”** shall mean the scheduled PCR Tests conducted throughout the Competition, other than the Pre-Arrival PCR Test or MD-2 PCR Test, as described in Section 4.2.2.

**“Competition Regulations”** shall mean the Regulations to the Competition approved by the Concacaf Council February 25, 2022.

**“Concacaf Medical”** shall mean the Concacaf Medical Committee member and/or Concacaf appointed individuals who provide medical advice and expertise to Concacaf for the Competition.

**“Host City”** shall mean the city or jurisdiction hosting the stadium used for the Competition or, if applicable, any neighboring city or jurisdiction hosting any hotel, practice field, stadium or other venue relating to the Competition.

**“Local Authorities”** shall mean local, state or federal regulatory agencies, departments or other governmental entities with authority over health matters and jurisdiction over the corresponding individual, Participating Club or entity, as applicable. For the avoidance of doubt, Local Authorities shall include such entities at the Participating Club’s home location, those which may have jurisdiction during travel to and from the Competition and those which may have jurisdiction during the Competition.

**“Match Delegation”** shall mean the Participating Club members (including players, coaches, and officers, if any) who will be physically present at the venue of a match of the Competition, and, in the case of the Host Club, all individuals with access to the field of play and locker room areas.

**“Official Arrival Date”** shall mean to the official date each Participating Club Member must report to the Host City and Concacaf for the Competition.

**“Participating Club”** shall mean a football Club participating in the Competition.

**“Participating Club Member”** shall mean a Participating Club’s officers, staff, personnel, players, coaches, liaisons, directors and any other individual participating with or accompanying the PMA prior to or during the Competition.

**“Provided Services and Infrastructure”** shall mean those services and facilities provided by Concacaf in relation to the Competition, including without limitation travel, accommodation, stadiums and practice facilities.

**“PCO” or “Protocol Compliance Officer”** shall mean the Protocol Compliance Officer as described in Section 2.4 of the Annex.

**“PCR Test”** shall mean a nasopharyngeal or oropharyngeal swab + polymerase chain reaction test for the SARS-CoV-2-RNA virus.

**“Pre-Travel PCR Tests”** shall mean the PCR Tests to be conducted by the Participating Club prior to travel to the Competition, as described in Section 4.2.1.

**“PPE”** shall mean personal protective equipment worn to minimize exposure of the COVID-19.

**“TML” or “Team Medical Liaison”** shall mean the Team Medical Liaison as described in Section 2.3 of the Annex.

**“Final Delegation”** shall mean the Participating Club’s members identified in the final list provided by the Participating Club to Concacaf forty-four (44) hours prior to the first match of the Participating Club. The Final Delegation may include up to twenty (20) players and up to nine (9) officials, coaches or other Participating Club Members (for the avoidance of doubt, these may not be players). A Participating Club may include up to an additional ten (10) officials, coaches or other Participating Club Members in its Final Delegation, provided all costs (including additional costs to accommodate larger party) related to such persons are the sole responsibility of the Participating Club and such persons are subject to all obligations hereunder as members of a Final Delegation.

**Preamble**

This Annex outlines the considerations, precautions, protocols and procedures that Participating MAs/Clubs must adopt prior to and during the Competition to minimize the risk of spreading COVID-19.

Non-compliance with the obligations set out herein may lead to disciplinary measures in accordance with the Competition Regulations.

**1. General Principles**

1.1 Each Participating Club (and each Participating Club Member, as appropriate) shall comply with the following provisions at all times prior to and during the Competition Window and at all Competition activities, whether at official or non-official (including, for avoidance of doubt, Competition-related travel). Concacaf strongly urges compliance with these guidelines and any government, league, club or other applicable guidelines at all other times.

1.1.1 Practice social distancing (6 feet/2 meters distance) between and among individuals’ teams, officials, and other groups of persons involved at all times prior to and during the Competition, and during official and non-official activities. The only exceptions are:

- while exercising in the designated zones/facilities,
- on the field of play during training or a match (applicable for players and one (1) designated coach when standing),
- when substitutes warm-up during a match (applicable for players only), and
- while receiving or providing medical/therapeutic attention or care.

1.1.2 Wear a mask (covering the mouth and nose) at all times, including at hotels, training facilities, stadium, flights/buses, and while on any other transportation, prior to and during the Competition, and during official and non-official activities. The only exceptions are:

- while exercising in the designated zones/facilities,
- when actively eating/drinking,
- on the field of play during training or a match (applicable for players and one (1) designated coach when standing),
- when substitutes warm-up during a match (for players only), and
- while receiving or providing medical/therapeutic attention or care.

Masks must be re-applied as soon as possible following such activity.

Masks must be two (2) or more layers, cover the mouth and nose and secured under the chin. For the avoidance of doubt, N95 respirators or similar respirators may be used provided they do not include a valve. Gaiters, bandannas, handkerchiefs or similar loose face coverings are not considered masks.

- 1.1.3 Practice good hand washing hygiene, including washing hands uninterrupted for a minimum of 30 seconds with soap, and/or using (minimum 60% of) alcohol-based hand sanitizer.
- 1.1.4 Avoid touching their faces, someone else's equipment or belongings, or sharing or passing items to each other (including water bottles).
- 1.1.5 Avoid being in physical contact or close proximity with others, including while traveling (except for players participating in an official match or training activities).
- 1.1.6 Refrain from being in physical contact or close proximity with ill people (any type of illness) or in situations likely exposed to COVID-19, such as confined areas.
- 1.1.7 Refrain from engaging in high-risk activities (as defined by applicable Local Authorities).
- 1.1.8 Encourage video meetings instead of in-person meetings.
- 1.1.9 Sanitize equipment, belongings, seats, luggage, and similar before and after utilization.
- 1.1.10 Refrain from any non-essential travel or transportation, including without limitation errands, deliveries or pick-ups.
- 1.1.11 Comply with all testing requirements and schedule described in this Annex.
- 1.1.12 Comply with any other health regulation issued by applicable Local Authorities.
- 1.2 These General Principles shall be followed by all individuals in the Final Delegation for the Competition Window.

## **2. Responsibilities of the Participating Clubs and Necessary Roles**

- 2.1 Between twenty-five (25) to ten (10) days prior to the first match of the Competition, each Participating Club must provide a minimum of thirty (30) minutes of training designed to educate all Participating Club Members on how to wear and dispose of PPE, identification of COVID-19 symptoms, and communication of any health-related matters without exposing others. No more than ten (10) days prior to the first match of the Competition, the Participating Club will (i) certify to Concacaf that this training has been provided to all Participating Club Members, (ii) provide Concacaf with a list showing when each Final Delegation member received the training, and (iii) provide Concacaf with a copy of the training materials used. In the event new persons are added to a Participating Club's Final Delegation who have not received such training from the Participating Club as part of this edition of the Competition, such Club's Protocol Compliance Officer shall ensure such training is provided and the above certifications provided to Concacaf prior to such person's participation in the Competition.

- 2.2 During the Competition Window, each Participating Club shall keep tracing contact of all members of the Match Delegation and Final Delegation or in contact with such persons. Assigned seating for all members of the Final Delegation while traveling, or at meals and accommodations, is mandatory and shall be kept for the Participating Club’s records. If during the Competition Window the Final Delegation, or any part thereof, will be sharing rooms the Participating Club must notify Concacaf in advance and shall keep tracing contact of the same. For the avoidance of doubt, a Participating Club must apply this Section 2.2 to all prospective members of its Final Delegation in order to ensure compliance with respect to the tracing contact of all participating individuals.
- 2.3 Appoint a Team Medical Liaison who shall be responsible for arranging the Pre-Travel PCR Test, Competition PCR Test, and any other PCR Test as required under this Annex, with a testing service provider for the entire Final Delegation and Match Delegations, ensuring that all persons are tested in accordance with this Annex, receiving all test results, and notifying Concacaf immediately after the results are available. The TML must be someone with appropriate medical competence, preferably the team doctor.
- 2.4 Appoint a Protocol Compliance Officer who must be a member of the Final Delegation and who shall be responsible for ensuring the General Principles are enforced at all times prior to and during the Competition. The PCO will:
- 2.4.1 During a Competition Window, ensure hotels, meeting rooms, facilities, deliveries, catering services, airline companies, and other transportation services, for their own Participating Clubs, follow best practices in relation to COVID-19 mitigation, implement Local Authorities’ regulations and the measures described in this Annex, and immediately notify Concacaf of any issues or noncompliance of the measures described in this Annex.
  - 2.4.2 During a Competition Window immediately notify Concacaf of any issues with or noncompliance with best practices in relation to COVID-19 mitigation, implementation of Local Authorities’ regulations or other the measures described in this Annex by the provided services and infrastructure (as mentioned in Section 2.4.1 above).
  - 2.4.3 Collect and retain (for a minimum of ninety (90) days following the end of the Competition) the following:
    - Written assignment of seats when traveling (including flights and ground transportation) and photograph(s) showing compliance with such assignments,
    - Written assignment of seats at meals and photograph(s) showing compliance with such assignments, (which shall also apply to the Host Club and its prior activities),
    - Photographs showing social distancing at venues and at meetings (which shall also apply to the Host Club and its prior activities, in accordance to section 2.2 above), and,



- Any other assignment or activity, when directed by Concacaf.
- 2.4.4 Coordinate with the TML the appropriate testing for the Final Delegation (in accordance with Section 2.3 above) prior to travel, as required by Concacaf and applicable Local Authorities.
- 2.5 Each Participating Club shall immediately report any positive PCR Test result or individuals with COVID-19 symptoms to Concacaf and comply with all applicable laws and regulations imposed by the Local Authorities and this Annex.

### 3. Travel Restrictions

- 3.1 Each Participating Club is responsible for identifying and complying with all travel restrictions and documentation requirements to and from its home country and their arrival airport in the Host City, including any restrictions imposed by a necessary connecting country. If a Participating MA fails to comply with applicable travel restrictions and such failure causes the Participating MA to fail to arrive or arrive late to any match(es), such match(es) will be automatically declared by the Concacaf Disciplinary Committee to be forfeited by such Participating MA and will be considered to have been lost 3–0.
- 3.2 Each Participating Club shall inform Concacaf of such restrictions, documentation, and/or any other requirement in writing by a date to be provided by Concacaf via Circular Letter and immediately upon any changes which may occur through the end of its participation in the Competition. If any failure by a Participating Club to comply with this Section 3.2 results in additional costs for re-organization or hosting of the Competition, then such Participating Club shall bear those additional costs.
- 3.3 In addition to the provision herein, no member of a Participating Club may travel or participate in any match of the Competition without proof of a negative PCR Test and any other document required by any Local Authority or venue.
- 3.4 Concacaf reserves its right to reorganize, at its sole discretion, any match of the Competition, at any time, and for any reason, including without limitation to travel, venues, certifications, testing, and health and safety matters.

### 4. COVID-19 Symptoms and Testing

- 4.1 PCR Test
  - 4.1.1 Additional Considerations to the PCR Tests:
    - The PCR Test service provider must be a laboratory certified by a national public health authority or be a vendor designated or approved by Concacaf and shall comply with laws and regulations imposed by Local Authorities, and

- If Local Authorities require testing to be conducted by a specific laboratory or by a public health authority and such requirements conflict with the provisions of this Annex the Participating Club must so notify Concacaf in writing prior to conducting the PCR Test, and provide reasonable medical detail to allow Concacaf to evaluate the testing protocol. Concacaf will, in its sole and final discretion, communicate whether such alternative testing is acceptable as a PCR Test.
- 4.1.2 The Final Delegation and Match Delegation shall be tested and comply with the testing schedule below in order to participate in the Competition.
- 4.1.3 Concacaf may require a PCR Test at its sole discretion at any time for any member of a Final Delegation, Match Delegation and any other person deemed to be traveling with, accompanying or in Close Contact with any member of the Final Delegation and/or Match Delegation. Any such person, whether or not a Participating Club Member, shall be deemed a Participating Club Member for purposes of this Annex.
- 4.1.4 Any person refusing to submit to Concacaf a PCR Test (scheduled or otherwise) shall immediately be deemed to have received a positive PCR Test result and must comply with the protocols of this Annex.
- 4.1.5 Each Participating Club shall take such actions as reasonably necessary or as requested by Concacaf to ensure Concacaf receives all PCR Test results as provided herein, including without limitation providing (or causing Participating Club Members to provide) medical consents, releases or other authorizations required by or in accordance with applicable laws or regulations. Any PCR Test result which is not provided to Concacaf for any reason whatsoever shall automatically be deemed a positive PCR Test result and the protocols of this Annex must be followed accordingly.
- 4.2 PCR Test Schedule
  - 4.2.1 Each Participating Club must conduct PCR Tests of all individuals of its Final Delegation and Match Delegation and provide results to Concacaf as follows:
    - Pre-Travel PCR Test #1 –(Applicable to all Participating Club Member (for avoidance of doubt, this also applies to the Host Club) or any other member traveling to a Host City during a Competition Window) PCR Test conducted no earlier than MD-8 and results confirmed and submit to Concacaf by 8:00 PM (EST) on MD-6 (this PCR Test must be conducted by the Participating Club at its own expense).
    - Pre-Travel PCR Test #2 – (Applicable to all Participating Club (for avoidance of doubt, this also applies to the Host Club) or any other member traveling to a Host City during a Competition Window) PCR Test conducted no earlier than MD-5 and results to Concacaf by 8:00 PM (EST) on MD-3 (this PCR Test must be conducted by the Participating Club at its own expense).

- MD-2 PCR Test – (Applicable to the Participating Clubs) PCR Test conducted no earlier than MD-2 and within twelve (12) hours from landing or arriving to the Host City (in the case of the traveling Participating Club). Results must be confirmed and submitted to Concacaf no later than four (4) hours before the scheduled match time (this PCR Test will be conducted by Concacaf and at Concacaf’s expense).
- Competition PCR Test #1 – (Applicable to all Participating Clubs) PCR Test conducted between twelve (12) hours and twenty-four (24) hours after the Participating Club first match in the Competition (this PCR Test will be conducted by Concacaf and at Concacaf’s expense).
- Competition PCR Test #2 – (Applicable to all Participating Clubs) PCR Test conducted between twelve (12) hours and twenty-four (24) hours after the Participating Club last match in the Group Stage of the Competition (this PCR Test will be conducted by Concacaf and at Concacaf’s expense).

The above are minimum requirements. Any Participating Club may conduct additional PCR Tests as desired or required by its federation, league or Local Authorities. In such event, a Participating Club conducting additional COVID-19 testing must (i) provide the result of each such additional test to Concacaf immediately upon receiving such results and (ii) provide test results to Concacaf by 8:00 PM (EST) on MD-3 of a PCR Test conducted no earlier than MD-5.

- 4.2.2 Following the MD-2 PCR Test all individuals in the Final Delegation from each Participating Club taking such test must self-isolate in their hotel rooms until the results of that PCR Test returns as negative. Concacaf will inform the Participating Clubs of the applicable isolation protocols for Competition PCR Tests at the same time it provides the schedule for such tests.
- 4.2.3 Concacaf reserves the right to request additional PCR Tests to any individual at any time and in addition to the PCR Test schedule, which shall be at the expense of the Participating Club.
- 4.2.4 No later than four (4) hours prior to the Participating Club’s match, each Participating Club must submit to Concacaf a written confirmation certifying that each individual in their Final Delegation and Match Delegation has taken the most recently scheduled or mandated PCR Test and shall include the corresponding results. For any member of the Final Delegation and/or Match Delegation with a positive PCR test result at any time during the Competition, the Participating Club will further confirm to Concacaf that such member is in compliance with the protocols of this Annex, including, if when applicable, that such person has fulfilled the requirements of Section 4.4.6 or 4.4.7 below.
- 4.2.5 Each member of the Final Delegation must report to the venue of the match and to Concacaf no later than forty-eight (48) hours prior to their corresponding match of the Competition.

4.2.5.1 If any failure by any Participating Club to comply with this Section 4.2.5 results in a delay of the PCR Test results, or in any additional costs for the testing or hosting of the Competition, then such Participating Club shall bear those additional costs.

4.2.5.2 If any failure by any Participating Club to comply with this Section 4.2.5 results in a delay in any of the match(es) of such Participating Club and Concacaf determines that such match(es) cannot be reschedule, then such match(es) will be automatically declared by the Concacaf Disciplinary Committee to be forfeited by such unavailable Participating MA and will be considered to have been lost 3–0.

#### 4.3 Symptoms of COVID-19

4.3.1 Any person showing symptoms of COVID-19 must be removed from the Final Delegation and shall not travel with the Participating Club, when applicable, and shall self-isolate and contact Local Authorities. Confirmatory and/or additional testing should be considered. Compliance with the Positive PCR Tests Result provisions (including Section 4.4.6 or 4.4.7) below is required to return to participation in the Competition and/or official activities.

4.3.2 Participating Clubs shall inform Concacaf of any person showing symptoms of COVID-19.

#### 4.4 Positive PCR Test Result

4.4.1 Subject to the below, any person with a positive PCR Test result is barred from any involvement of any kind of activity (official and non-official) in relations to the Competition.

4.4.2 For purposes of this Annex, only a PCR Test as defined herein may be used. Any positive result returned by any other type of COVID-19 test will be deemed a positive PCR Test result and only negative results from a PCR Test will be considered.

4.4.3 Upon the confirmation of a positive PCR Test, the Participating Club must immediately contact Local Authorities (if applicable) and Concacaf to notify them of the test result.

4.4.4 The PCO shall provide Concacaf a report with the tracing contact information and evidence of the Participating Club's compliance with this Annex, since the previous negative PCR Test results or during the applicable Competition Window, whichever is shorter.

4.4.5 An individual with a positive PCR Test result must:

- be immediately removed from the Final Delegation and/or Match Delegation and barred from traveling to or attending the match venue, as applicable,
- be declared ineligible to participate in the match(es),
- when applicable be isolated in a single room (away from the rest of the Participating Club Members at each Participating Club expense),
- ensure no interaction with any other individual participating in the Competition, and
- follow all other instructions provided by Concacaf via Circular Letter or otherwise.

4.4.6 A person with a positive PCR Test result shall follow the requirements below in order to resume activities and participation in the Competition:

- obtaining two (2) negative PCR Test results from separate, consecutive tests taken between twelve (12) and forty-eight (48) hours apart from each other,
- any COVID-19 symptoms have passed, and
- any medical treatment, quarantine/isolation, therapy, or other Local Authority requirement has been completed.

Compliance with each of the foregoing shall be determined at Concacaf’s sole discretion.

4.4.7 In the event a Participating Club believes a person has recovered from a previous laboratory-confirmed (PCR or Antigen) SARS-CoV-2 infection, and (A) COVID-19 symptoms have passed, (B) has passed a cardiac test, and (C) ten (10) days (but not more than ninety (90) days) have passed since the earlier of (i) the onset of COVID-19 symptoms, or (ii) the initial positive PCR Test result, the Participating Club team doctor can apply to Concacaf Medical through the Illness Record Form to request that the individual be allowed to participate in the Competition with the appropriate paperwork documenting the individual's positive PCR Test results and the symptom checklist. Concacaf Medical will consider each case individually on its merits. Consideration will be given, without limitation to the length of time since the individual first tested positive, the PCR Test results, and the Participating Club’s adherence to preventative protocols.

4.4.7.1 *Concacaf Medical may require additional testing and/or preventative protocols with respect to such member as a condition to return to the Competition.*

4.4.7.2 *The Illness Record form must be submitted to Concacaf no later than forty-eight (48) hours before the next schedule match time in the Competition to be considered by Concacaf.*

4.4.8 Upon the confirmation of a positive PCR Test, or if determined that a Participating Club (or any Final Delegation member) did not follow the required protocols in this Annex, such Participating Club will bear all costs (including any additional PCR Tests it requires or that any other Participating Club as a result of such positive PCR Test

result), and may be subject to additional costs or penalties as determined in this Annex (or subject to the Concacaf Disciplinary Committee).

#### 4.5 Positive PCR Test Result affecting the Competition

4.5.1 If during the course of the Competition more than half of a Final Delegation receives a positive PCR Test result, the entire Final Delegation shall be deemed to have received a positive PCR Test result.

4.5.2 If any member of a Final Delegation is deemed to have been in Close Contact with a person with a positive PCR Test result, then the entire Final Delegation will be required to submit an additional PCR Test at the expense of such delegation's Participating Club. If the results of any such PCR Test are not returned to Concacaf prior to four (4) hours from the start of a match, such person shall not be allowed to participate in such match and shall be deemed to have received a positive PCR Test result solely for the application of this Section 4.5.

4.5.3 If any Participating Club has fewer than eight (8) players (including at least one (1) goalkeeper) available (i.e. with negative PCR Test results) for any match, then, such match will be automatically declared by the Concacaf Disciplinary Committee to be forfeited by such unavailable Participating Club and will be considered to have been lost 3–0.

*4.5.3.1 If both Participating Clubs involved in a match are affected by these conditions described above and the match cannot be rescheduled, then such match will be cancelled.*

4.5.4 If any Participating Club has greater than eight (8) players (including at least one (1) goalkeeper) but still has multiple members of its Final Delegation unavailable (i.e. with positive PCR Test results) for a match, Concacaf will determine, at Concacaf's sole and final discretion, whether or not to suspend such match.

## 5. Match Operations

In addition to the General Principles, each Participating Club is also required to comply with the following:

### 5.1 Training Facilities

5.1.1 Masks must always be worn upon arrival to the training facility and while not actively training in designated training zones.

5.1.2 Players and attending Participating Club Members are to be dressed prior to arrival to the training facility.

5.1.3 The PCO must confirm that all facilities, bathrooms, benches, and equipment are disinfected in advance (and if otherwise, notify Concacaf immediately).

## 5.2 Pre-Match Protocol

- 5.2.1 All individuals are to walk directly to the locker room upon arrival to the venue.
- 5.2.2 Uniform check prior to the match must be conducted by the fourth official.
- 5.2.3 Substitutes and staff must proceed directly to the bench with masks worn.
- 5.2.4 Within the tunnel, players must keep their distance from one another as well as from the opposing team. First team will walk to the field first, followed by the second team until first team (players and staff) are in the field of play.
- 5.2.5 Players and teams may not exchange pennants, jerseys, or any items prior to or after the match.

## 5.3 Stadium

- 5.3.1 Submit to temperature checks upon arrival to the venue. If an individual has a temperature of 100.4°F/38°C or higher, they will be rechecked. If that individual still has a temperature of 100.4°F/38°C or higher, the individual will not be allowed inside the venue.
- 5.3.2 All individuals on the bench are obligated to wear masks during the match.
- 5.3.3 Players may remove their masks for warm-ups during the match.
- 5.3.4 Participating Club must instruct players, coaches and staff to refrain from spitting or clearing their noses on the field of play.
- 5.3.5 One (1) coach at a time may remove the mask during the match when standing away from the bench, ideally 6 feet/2 meters, and providing instructions to players on the field of play.
- 5.3.6 Substitute players and/or coaches must comply with Concacaf requests to sit in temporary seating or in the stands, if deemed necessary by Concacaf, due to venue limitations.
- 5.3.7 Participating Club must instruct its members to refrain from physical contact when celebrating following goals during the match
- 5.3.8 For the avoidance of doubt, failure by players or officials to comply with the above, or to follow the instructions received pursuant to the above, may subject such persons to disciplinary action following the match.

## 5.4 Training/Medical Room

- 5.4.1 The PCO is responsible for ensuring:
  - The proper cleaning and disinfecting the training/medical room before and after each use by its Participating Club,

- That only the players of its Participating Club receiving medical care or treatment should be in the training room. Social distancing should be maintained other than the provider and the athlete, and
- That PPE is properly worn by medical staff including gloves mask, goggles or eye protection and gown when treating an athlete of its Participating Club.

#### 5.5 Post-Match Activities

- Players and other Match Delegation members must leave the field as soon as possible,
- No gathering at the center of the pitch for a post-match handshake (or any other physical contact) with officials and opposing team shall occur,
- No cooldowns are allowed in the field of play,
- Match Delegations shall leave the venue as soon as possible after the conclusion of the match and all media requirements have been fulfilled, and
- As with arrivals to the venue and, Match Delegation departures, schedules will be staggered to limit any physical contact.

## 6. Other

- 6.1 In the event of any inconsistency or conflict between the provisions of the Competition Regulations and this Annex, the provisions of this Annex shall prevail.
- 6.2 For the avoidance of doubt, each decision or determination in this Annex which is to be made by Concacaf (and not the Concacaf Disciplinary Committee) will be made at the sole and final discretion of Concacaf and is not subject to appeal or protest.